## 10<sup>th</sup> Calgary Sara Hall Scout Group Online Training Setup

First go to <u>www.myscouts.ca</u> and login using the email you provided (probably the one we sent this to you at) and password (usually provided by Scouts Canada - you may have to request new password)

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	Login to myscouts.ca! Your Email Address: * colin@10thcalgary.ca Your Password: *	Online Self-Registration Have you or your child/charge over registered or taken training with Scouts Canada?	Registering In-Person? Scott registrations can and may still be processed in- person at your local group's meeting place. If you have been asked to complete an in-person registration form, plasse use the following form that applies to your registration.	
	login		2014/2015 Registration Forms	

Once logged in click on training button in top menu

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Now in the training menu you should watch a short instructional video (which isn't bad) and can save you from inadvertently closing a course and losing all accumulated work! Or click on the Davis Huestis Learning Centre button (ignore e-learning it is the old system)



You should arrive at this screen. If this is your first visit you should have some courses awaiting in your Priorities folder (example shows empty red bar). You can also check the volunteer ready, assigned, and requested folders. Please proceed to take online courses if they are in your folders.



If you have no courses in your priorities, volunteer ready, or requested folders you may need to add them by clicking on Course Catalogue

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In subject go to Scouts Canada Training. Topic is Cub Scouts or Scouts/Beavers etc. Delivery method select Self Paced. Then hit search. It will bring up a list of available courses in order of priority for completion. Click on request package to add to your training folder. For Wood badges there are 5 modules, some may appear on page 2 or 3.

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After adding modules this dialogue will appear. Click on My Learning.



Your requested modules folder should now have the courses you added in it. Click Launch to begin training!

